



PARKERSON CHRISTIAN STEM ACADEMY

360 S. MLK PWY. STE. A * Beaumont, Texas 77701

Office: (409) 454-6585 FAX: (409) 333-1126

PARKERSON STEM ACADEMY/SRCA



EDUCATION FOR LIFE AND ETERNITY BY BUILDING A SOLID SPIRITUAL AND ACADEMIC FOUNDATION

360 S. MLK PWY. STE A | BEAUMONT, TX 77701 | (409) 454-6585



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Elementary & Secondary Student Tuition Handbook

Lack of knowledge of a particular policy provided will not excuse a parent or student from the responsibilities and accountability for failure to obey them. During the school year, the Family Handbook may change or be amended.

Application Fee

Per new student

- Enrollment New Student Fee \$300

All new and current students pay a non-refundable application fee upon submission of their online/in person application.

*** All fees are non-refundable and non-transferable.**

Annual Enrollment Fee

Returning Student

- Re-Enrollment Fee \$199

Payment of the application (matriculation 12th grade) fee and completion of the re-enrollment packet by February 28th secures each returning student's place for the coming year. Since placement of new students begins immediately after this deadline, re-enrollment by February 28th is recommended to prevent a returning student being placed in the waiting pool.

Assessment Fee

- All students K- 12 \$150

Technology Fee

\$150 – Per student annually



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Books

\$250 – Per student annually

Athletics Fee

Students in grades 1-12 who become involved in athletic competitions must get a physical examination by a licensed physician and secure written permission from their parents before being allowed to participate. Student athletes are required to have a physical every other year. No athletic school insurance is available. Parents must assume responsibility for insurance.

- 1st – 12th Grade: 1st sport \$150.00
- 1st – 12th Grade: 2nd sport \$100.00

This fee is due before the first practice along with the completed physical examination form.

Annual Tuition

Tuition is non-refundable and non-transferable, regardless of the payment plan selected. After the first week of school, the full semester tuition is due regardless of withdrawal/dismissal date.

- 1st - 12th Grade – \$10,400 (\$5,200 per semester)

Insurance Fee (Future Projection)

Insurance fee is due with 1st payment and is non-refundable and non-transferable. Tuition insurance is mandatory for the semester and monthly payment plans and optional when the pay in full plan is chosen. Tuition insurance is 2.15% of tuition only and does not include academic or athletic fees.

- 1st -8th Grade: \$194.90
- 9th-12th Grade: \$246.39

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Discounts

Sibling discount – The oldest student pays full tuition. The 2nd and then \$50 off each additional sibling

(Tuition) PayGo Plan

Option 1 – Pay Go Upfront Plan – Save 10%

The pay upfront program offers a 10% discount off the standard cost of our program for those individuals who are willing to pay upfront for their education.

Option 2 – Military Discount – Save 10%

As a Military Friendly School, a 10% discount is available to active military personnel and their spouses.

*The Pay Go Upfront Plan and the Military Discount cannot be combined and is limited to only one discount

Option 3 – Monthly Payment Plan (Late fees accrued)

The monthly payment plan includes a one-time initial application registration fee of \$195/300 (non-refundable/non-transferrable) due at time of enrollment. You will be placed on monthly payments for the semester (all fees must be paid on time not to accrue a late payment fee, semester = 5 payments). If you are a graduating senior all fees, tuition and course work must be completed before graduation. There is a finance charge applied to this option.

All fees must be paid in full upon completion of the coursework to receive grades, withdrawal request, transcript, credit and or a high school diploma.

Other Fees

Checks returned to the school for insufficient funds, closed account, etc. will result in a \$35.00 returned check fee. The Business Office upon notification of the returned check will contact the family. Returned checks must be replaced with cash, credit/debit card or a cashier's check within a five (5) day period of the return notice. If two (2) checks are returned to the school for any reason during the school year, all future payments must be made by cash, credit/debit card or cashier's check.



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Transactions fees will be assessed for using the square.

Delinquent Accounts

The Administrator and Board of Directors will work to assist any family that experiences a financial emergency and is temporarily unable to pay; however, it is the parent's responsibility to communicate with the school. Parents who find themselves in financial difficulty are urged to contact the Business Office for alternative payment arrangements before the account becomes delinquent. Delinquent accounts will be handled in the following manner:

- If an account becomes 30 days past due, the parents will be notified that they have five (5) working days to contact the Business Office and make alternative arrangements to bring their account current. Their student(s) may be excluded from classes until the balance owed is paid, or other arrangements have been made.
- If the account becomes 60 days past due, and the parents have NOT made other payment arrangements with the Business Office, their student(s) will be WITHDRAWN from school and will not be allowed to re-enroll until all financial obligations are fulfilled with the school. In the event of such withdrawal, the parents will have to petition the Dean of Education to have their student(s) reinstated.

Official school records, report cards, transcripts, diplomas, etc. will not be released to parents or institutions, and access to all digital portals will be blocked until outstanding items are cleared, and all tuition, fees, and fines are paid.

Delinquent Tuition From Previous Years

Unpaid tuition from any previous year is unacceptable. If any fees or tuition remains unpaid from previous years, parents will not be allowed to register their student(s) for the upcoming school year or receive the early registration discount.

Official school records, report cards, transcripts, diplomas, etc. will not be released to parents or institutions, and access to all digital portals will be blocked until outstanding items are cleared, and all tuition, fees, and fines are paid.

Withdrawals

Parents must contact the Registrar to initiate a student's withdrawal. All books, materials, and equipment supplied by the school (including sports uniforms and equipment) must be turned



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into the school office before a student's records are clear and withdrawal is complete. Any damaged or lost books or equipment must be paid for. PSA will withhold school records for failure to pay outstanding tuition and fees and failure to return books and equipment that are the property of the school.

Financial Obligation Upon Withdrawal

In the event of a student's withdrawal (written or otherwise), full semester tuition is due and will not be refunded or transferred. NO FEES OF ANY KIND will be refunded (registration, book, lab, sports, testing, etc.). Families withdrawing students prior to the first day of school will be refunded any paid tuition but not registration fees (If applicable).

Official school records, report cards, transcripts, diplomas, etc. will not be released to parents or institutions, and access to all digital portals will be blocked until outstanding items are cleared, and all tuition, fees, and fines are paid in full.

*** FEES NON-REFUNDABLE/ NON-TRANSFERRABLE***

Tuition Payment Policy

Unless paid in full by day of enrollment of any given year, monthly installments for tuition/fees are due and payable on the 5th or 20th of each month via online or in the office. For monthly payment purposes, the total cost of a semester at PSA is divided over a five-month period for the spring (January- May) and for fall (August- December) semesters.

If you are an Adult Education student, **ALL fees and tuition must be paid prior to graduation. Graduates of December's commencement exercise all fees/tuition/classwork is due on or before the third week of November (no exceptions). Graduates of May's commencement exercise all fees/tuition/classwork will be due on or before the third week of April (no exceptions). If guidelines are not followed, then you will be moved to the following graduating class/commencement exercise.

Tuition/fees are due and payable whether the student is expelled, or for any other reason fails to commit to or continue in attendance at PSA for each school semester. In addition, a student's tuition account that remains delinquent for two or more



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months, or there is evidence of chronic tardiness in making the monthly payments, PSA reserves the right to withdraw the student from the academy, and/or deny re-enrollment for the following semester, and will withhold the student's grades, testing results, transcripts and diploma until the Student's Tuition Account is paid in full. The account will accrue late fees per the contract signed by the student and/or guardian.

Refund Policy

All tuition and fees at PSA are based on an estimated cost of providing the educational services of the academy to all enrolled students. By signing and returning a registration contract, we reserve a place for your child (as class space is available) and you pledge to PSA that you will pay the costs indicated in order that we may meet the budget of the academy. We employ faculty and staff members in accordance with the number of students enrolled and must honor those staff contracts whether a student withdraws from the academy.

If you decide to withdraw your student after the 1st full week of the fall/spring semester, you are still responsible for the full semester tuition.

There are no tuition refunds after the first week of classes in any given semester. In addition, please note the following:

- All application, registration, testing, technology, and book fees are not refundable under any circumstances.
- "Administration" or "PSA Administration" refers primarily to the Deans, Chancellor, Principals, Directors, and Headmaster of the school.

Official school records, report cards, transcripts, diplomas, etc. will not be released to parents or institutions, and access to all digital portals will be blocked until outstanding items are cleared, and all tuition, fees, and fines are paid in full.



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Adult Education Tuition Handbook

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Tuition Payment Policy

Tuition & Fees

Tuition
\$2,100

Adult Education student: ALL fees and tuition must be paid prior to graduation. Graduates of December's commencement exercise all fees/tuition/classwork is due on or before the third week of November (no exceptions). Graduates of May's commencement exercise all fees/tuition/classwork will be due on or before the third week of April (no exceptions). If procedures are not followed, then you will be moved to the following graduating class/commencement exercise with accruing late fees. All work, Fees and tuition must be submitted before a diploma or transcript is released.

Affordable Tuition
Flexible Payment Plan
Graduation Fall or Spring



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Registration Fee Fall Graduation

Registration \$300

Registration Fee Spring Graduation

Registration \$300

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PSA reserves the right to withdraw the student from the Academy, and/or deny re-enrollment for the following semester, and will withhold the student's grades, testing results, transcripts and diploma until the Student's Tuition Account is paid in full. The account will accrue late fees per the contract signed by the student and/or guardian.

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If you decide to withdraw your student after the 1st full week of the fall/spring semester, you are still responsible for the full semester's tuition.

There are no tuition refunds after the first week of classes in any given semester. In addition, please note the following:

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POLICY ACCEPTANCE DOCUMENT/CONTRACT

A Policy Acceptance Document / Contract is part of the PSA registration packet and is required to be on file for every student. A copy of this document follows for your review and future reference if needed:

POLICY ACCEPTANCE DOCUMENT/CONTRACT

This agreement or contract is between Parkerson STEM Academy, hereafter referred to as "the school", and the parents or legal guardians of the student(s) being enrolled, of which initials and signature appear on this document of understanding, signifying that you have read, understood, and agree to comply with all the school's policies.

- _____ 1. I understand that attending school is a privilege, not a right, and that the school is not a reform school. I understand that the school may refuse enrollment or continued enrollment based on the totality of information given in the enrollment process. I understand that the withholding of information or the deliberate misrepresentation of information on any document submitted to the school will subject my student(s) to immediate dismissal.
- _____ 2. I understand that Parkerson STEM Academy provides an accelerated curriculum, and that all students are expected to meet the program criteria. While minor adjustments may be made for students with disabilities, PSA does not provide special education, curriculum accommodations, or curriculum modifications.
- _____ 3. I agree to pay all fees and tuition payments when due and to conclude all required payments on or before the last day of the applicable school semester. I understand that tuition may be paid one of three ways: (1) one annual payment in full at registration of fall or spring semester with a discount, or (2) in person (3) monthly through the Square Account By choosing the monthly option, payments are manually deducted on each month from the parent's credit/debit card.
- _____ 4. I understand that it is my responsibility to inform the Business Office if financial problems arise or I need to make other arrangements to keep my account current. I understand that if my account becomes 31 days past due, I have five (5) working days to contact the Business Office and make alternative arrangements to bring my account current. I understand that my student(s) may be excluded from classes until the balance owed is paid or other arrangements have been made. I understand that if my account becomes 60 days past due and I have not made other payment arrangements with the Business Office; my student(s) will be withdrawn from school and will not be allowed to re-enroll until all financial obligations are fulfilled with the school. In the event of such withdrawal, the student will not be able to receive grades, transcript, diploma until all fees and tuition are paid in full. Therefore, I will have to petition to the Dean of Education to have my student(s) reinstated plus pay a new registration fee.

Official school records, report cards, transcripts, diplomas, etc. will not be released to parents or institutions, and access to all digital portals will be blocked until outstanding items are cleared, and all tuition, fees, and fines are paid in full.



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_____ 5. I understand that checks returned to the school for insufficient funds, closed account, etc. will result in a \$35.00 returned check fee. I will be contacted by the Business Office upon notification of the returned check. I understand that returned checks must be replaced with cash, credit/debit card or a cashier's check within five (5) days of the return notice. I understand that if two (2) checks are returned to the school for any reason during the school year, all future payments must be made by cash, credit card or cashier's check.

_____ 6. I understand that if my student(s) is withdrawn from school, I agree to give written notice of the withdrawal, and it will be effective upon delivery to the school. I understand that all fees/tuition are non-refundable and non-transferable. No fees will be refunded (registration, tuition, testing, book, lab, etc.). I understand that books, materials, and equipment supplied by the school (including sports uniforms and equipment) remain the property of the school and must be returned. I understand that **ALL** school records will be held if any such items remain in my possession, or any obligations are owing. The balance of account at the time of withdrawal must be paid in full.

_____ 7. I understand that school is dismissed at 3:00 pm and that I am responsible for picking up my student(s) at dismissal time. I understand that the school is not liable or responsible for any student who remains on campus after hours who is not in an adult supervised activity.

_____ 8. The school sets high Biblical standards for conduct. I understand that my student(s) could be dismissed from the school for activities not consistent with sound Biblical principles such as but not limited to: sexual immorality; use or possession of drugs, alcohol, tobacco, pornography; willful destruction of school property; profanity or obscenity in word or action; weapons on campus; fighting; dishonor to the Holy Trinity and the Word of God; and disrespect to school personnel.

_____ 9. I understand that the Administrator of the school and the teachers serving under him / her shall have full discretion in the administration of appropriate discipline for my student(s). My student(s) and I will comply fully with the rules and regulations then in force as stated or amended in the current PSA Parent / Student Handbook. I authorize Parkerson STEM Academy to employ such discipline, including time out, suspension, counseling as it seems wise and expedient for my student(s).

_____ 10. I understand that Internet use on school property will only be authorized in the appropriate classroom for the appropriate curriculum; any unauthorized or personal use by my student(s) will be grounds for suspension of use, paper-based assignment, or suspension from school.

_____ 11. The school believes that a positive and constructive working relationship between the school, student, and the student's parents/guardians is essential to the accomplishment of the school's educational mission. I understand that the school reserves the right to terminate or not renew my student's enrollment contract if the school reasonably



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concludes that the action of my student and/or his/her parents or guardians, makes a positive or constructive relationship impossible or otherwise interferes with the school's accomplishment of its educational purposes. This takes precedence over any other policy in the Parent / Student Handbook.

_____ 12. I give permission for my student(s) to attend any school-sponsored trip (fees may apply), to participate in academic, athletic, and other activities of the school. Any subsequent revocation of this permission must be in writing delivered to the Administrator. Parkerson STEM Academy and its representatives intend to take all reasonable precautions with respect to all activities; however, I understand that the participation of my student(s) in school-sponsored field trips involves a certain element of risk. I hereby assume that risk, and I agree to hold Parkerson STEM Academy and its employees, instructors, and representatives blameless from any liability unless the occurrence happens because of their gross negligence or willful and wanton behavior. I assume full responsibility for any personal injury that might occur to my student(s) while taking part in a school sponsored trip, and I will absolve Parkerson STEM Academy and its employees, instructors, and representatives from all liability concerning any injury.

_____ 13. I give permission for my student's photograph (or video), quotes (including media interviews), stories and/or artwork to be used in ways to enhance the profile of Parkerson STEM Academy such as for the school website, newsletter, brochures, billboards, or other advertising media unless I notify the Administrator in writing of any restrictions I wish to place on such use.

_____ 14. I have received and read a copy of the current Parkerson STEM Academy Parent Student Handbook. I support the Philosophy, Doctrinal Statement, and the Student Conduct Code contained therein. I accept and will abide by the terms, provisions, obligations, and requirements thereof.

_____ 15. The parties to this agreement believe that the Bible commands them to make every effort to live at peace and to resolve disputes with each other in private or within the Christian church (see Matthew 18:15-20; 1 Corinthians 6:1-8). Therefore, the parties agree that any claim or dispute arising from or related to this agreement shall be settled by biblically based mediation and, if necessary, legally binding arbitration.

Signature of one parent or legal guardian is required | Adult Education (self).

Signature _____ Date _____

Printed Name _____ Relationship to student _____

Student's Name _____